



Chief Anthony J. King
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
NH LAW ENFORCEMENT ACCREDITATION COMMISSION
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 - Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

Public Minutes

NH Law Enforcement Accreditation Commission Meeting

October 8, 2024

NH Police Standard & Training
Arthur D. Kehas Law Enforcement Training Facility and Campus
17 Institute Drive
Concord, NH 03301
&
Microsoft Teams

1. Call to Order and Roll Call: At 1:06 pm Commission Chair Chief King called the meeting to order.

Commission Chair: Chief Anthony King Stratham Police Department present – in person
Commission Vice Chair: Chief (Ret.) Ron Ace Civilian member present – Absent
Commission Secretary: Chief Mark Chase Center Harbor Police Department present – in person
Commission member: Sheriff Eli Rivera Cheshire County Sheriff's Office present – in person
Commission member: Director John Scippa NH Police Standards & Training present – in person
PST Designee: Captain Adam Hawkins NH Police Standards & Training present – in person
Commission member: Senator Sharon Carson NH Senate – Absent
Commission member: Representative Terry Roy NH House present – Absent
Commission member: Dr. Jeffrey Czarneck SNHU present – via zoom
Commission member: Chief Anne Perriello Pelham Police Department present – in person
Commission member: Attorney General John Formella NHDOJ – Absent
DOJ Designee: Senior Assistant Attorney General Matthew Broadhead NHDOJ present – in person

Staff Present: Attorney Stacie Moeser PST (Board Counsel) present – in person
Lieutenant Sonya Robicheau PST present - in person
Rick Stillman Program Manager/Dirigo Safety present – in person
Accreditation Specialist Keri Wareing / Dirigo Safety present – via zoom

Public Present: Merrimack County Attorney Paul Halvorsen – in person
Merrimack Assistant County Attorney Steven Endres – in person

2. Acceptance of Public Meeting Minutes: A motion was made by SAAG Broadhead and second by Chief Perriello to approve the September 17th meeting minutes. A rollcall vote was cast, and the motion passed unanimously with Sheriff Rivera abstaining.



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- 3. Public Comment / Presentations:** None.

- 4. PST Updates:** Lt. Robicheau reported the Accreditation Manager training at PST was well attended and they received very good reviews. The morning portion of the training focused on the role of the department Accreditation Manager responsibilities and terms associated with accreditation. The afternoon focused on how to utilize PowerDMS and map the standards with the policies. There was discussion regarding a small number of people who came to the training with this being their first exposure to accreditation and PowerDMS. It was clarified that the purpose of these sessions is to train department Accreditation Managers. Departments should go through the orientation process prior to attending the Accreditation Manager training to better prepare themselves. There are several agencies that have not received any orientation and Program Manager Stillman will follow up with those agencies. The October 15th training at the Portsmouth Police Department is full and there is a waiting list. There are currently 4 people who are signed up for the November 7th Conway session. Chief Perriello spoke about how organized and well presented the training was. During the training the evidence standard was used as an example and she noted that it had a higher standard than that of CALEA and that was an unrealistic burden. Program Manager Stillman recommended that the Standards Subcommittee review that and some other standards. The subcommittee will meet next month prior to the full Commission meeting. Chief Perriello was asked and agreed to be part of the Standards Subcommittee. Lt. Robicheau also updated the Commission that Assistant Director Shultz, Attorney Moeser and herself were in negotiations with a vendor for the policy request for proposal. Lt. Robicheau received and reviewed an application sent in by Sandown Police Department, requesting to join NHLEAccred. It was unanimously approved.

- 5. Program Manager Report:** Program Manager Stillman went over his submitted written report on the month's activities. See attached. In addition to his written report, he explained how for the Derry mock assessment there were 5 NH assessors teamed up with 5 CALEA assessors. Program Manager Stillman believes Derry will be ready for full assessment in November. There was discussion on how assessments will be conducted. Director Scippa spoke to the need for a policy defining how assessments will be conducted along with having a standard report.

- 6. Old Business: SB 362-FN: Draft Report:** The Commission reviewed the draft report prepared by SAAG Broadhead. A motion was made by Sheriff Rivera and seconded by Director Scippa to approve the report. A rollcall vote was cast, and the motion passed unanimously. SAAG Broadhead was thanked for his work and County Attorney Halvorsen and Assistant County Attorney Endres were thanked for the input they provided.

- 7. CALEA to NH Accreditation Bridge:** After reviewing the draft language for the potential bridge, the Commission tabled the matter. Accreditation Specialist Wareing will research if other states have a bridge program and the language they use.



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- 8. (NONPUBLIC SESSION) Pursuant to RSA 91-A:3:** At 2:21pm a motion was made by Director Scippa and seconded by SAAG Broadhead to enter a Nonpublic Session in pursuant to RSA 91-A:3, ii(b) to review accreditation assessor applications. A rollcall vote was cast, and the motion passed unanimously. At 2:42pm a motion was made by Director Scippa and seconded by SAAG Broadhead to leave the Nonpublic Session. A rollcall vote was cast, and the motion passed unanimously. Upon return to public session, a motion was made by Chief King and seconded by SAAG Broadhead to seal the Nonpublic Minutes. A rollcall vote was cast, and the motion passed unanimously.
- 9. New Business / Assessor Applications:** A motion was made by Director Scippa and seconded by Sheriff Rivera to approve Sarah Gibbs of the Derry Police Department and Andrew Shagoury of the Wolfeboro Police Department as accreditation assessors. A rollcall vote was cast, and the motion passed unanimously.

10. Meeting schedule / next meeting: The Standards Subcommittee will meet at:

NH Police Standards & Training
Arthur D. Kehas Law Enforcement Training Facility and Campus
17 Institute Drive
Concord, NH 03301
November 12, 2024, at 12:00 pm and by Microsoft Teams

The next Commission meeting will be at:

NH Police Standards & Training
Arthur D. Kehas Law Enforcement Training Facility and Campus
17 Institute Drive
Concord, NH 03301
November 12, 2024, at 1:00 pm and by Microsoft Teams

Adjournment: A motion was made by Chief Perriello and seconded by Director Scippa to adjourn. The meeting disbanded at 2:46pm.

Respectfully submitted.

Chief Mark C. Chase